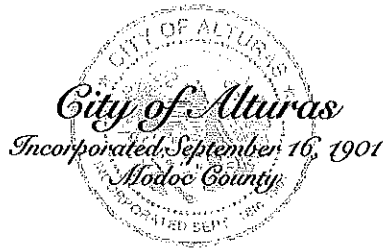


200 W. North St.
Alturas, CA 96101-3938



(530) 233-2512
Fax (530) 233-3559

PLANNING COMMISSION MEETING

City of Alturas Council Chambers
City Hall, 200 W. North Street, Alturas, California, 96101
Wednesday, May 9, 2018
5:30 PM

AGENDA

1. **ROLL CALL**
2. **PUBLIC COMMENTS:** *Public comments are limited to 5 minutes per person. The public is invited to make any comments relating to items that are not on the Agenda.*
3. **APPROVAL OF MINUTES:** Approval of Minutes for the meeting held on April 11, 2018.
4. **PLANNING COMMISSIONERS' REPORTS**
5. **STAFF UPDATES/PROJECT STATUS REPORT**
6. **ADJOURN**

PUBLIC COMMENTS: Upon recognition by the Planning Commission Chair, the public is invited to speak on any item on the agenda. If you prefer to register your comments in writing before the meeting, they may be mailed to Joe Picotte, Director of Public Works, 200 W. North Street, Alturas, California, 96101 or sent by fax to (530) 233-3559.

MEETING ACCESS: If special accommodations are required for the disabled, please call the City Clerk at (530) 233-2512.

INFORMATION ACCESS: Planning staff reports and project files are available for review at City Hall and may be seen by appointment by calling 530-233-5232.

CHALLENGING ACTIONS TAKEN: Per Government Code Section 6-009 (b)(2), "If you challenge the action described in this notice in court, you may be limited to raising only those issues you or someone raised at the public hearing described in this notice, or in written correspondence to the Planning Commission at, or prior to the public hearing."

DECLARATION OF POSTING

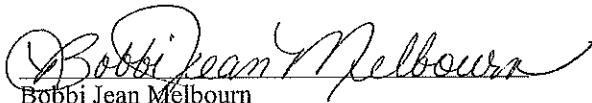
DECLARATION OF POSTING

I hereby certify that this agenda was posted at least 72 hours prior to the regular meeting or at least 24 hours prior to the special meeting, and that all hearing items were advertised in the Modoc County Record at least 10 days prior to the hearing.

Date Agenda Posted: May 11, 2018

Location Agenda Posted:

City of Alturas City Hall
200 North Street, Alturas, CA 96101

A handwritten signature in cursive script that reads "Bobbi Jean Melbourn". The signature is written in black ink and is positioned above the printed name and title.

Bobbi Jean Melbourn
Planning Commission Secretary

Alturas Planning Commission

Regular Meeting

City Hall Council Chambers

April 11, 2018 5:30 p.m.

The meeting was called to order by Chairman Bill Hall at 5:30 p.m. **Commissioners present:** Tom Romero, Marlene Hamilton, Chris Lauppe. **Commissioners absent:** Robert Dolan. **Staff present:** Planning Director Joe Picotte, City Council Planning Dept. Liaison Mark Steffek, Secretary Bobbi Jean Melbourn. **Public attending:** 0

No one is present under the public forum.

MOTION by Commissioner Romero, **SECONDED** by Commissioner Hamilton to approve the minutes of March 14, 2018 meeting. **ALL AYES.**

General Meeting Item A: Freestanding Sign Permit (S/F 2017-02) Applicant McHale Sign Company, authorized agent for Plumas Bank, requests approval of 2 newly designed, directional, dual-faced, illuminated monument signs.

Director Picotte explains this project was first applied for in 2017. Upon review, it was concluded there were multiple concerns about the monument sign proposed to replace the existing pole sign; including size and location, betwixt a power pole, fire hydrant, and circuit breaker box, without enough space to provide appropriate setbacks and not hinder visibility. Recommendation was to retrofit the existing sign.

The owner and applicant, after much deliberation, submitted a consecutive application meeting the Director's recommendation for the pole sign; while also submitting a new monument design to replace the two directional signs.

Commissioner Hall state he likes the newer version of the directional signs.

MOTION by Commissioner Hamilton to recommend approval of Sign Permit S/F 2017-02 as conditioned by staff, **SECONDED** by Commissioner Romero. **ALL AYES.**

Commissioners' Reports:

Commissioner Hall inquires of Director Picotte regarding an update on whether or not the owners of Rubio's Taqueria have submitted additional sign permit applications for the additional signs. Hall further explains his aspiration for fair treatment of all business owners with respect to adhering to regulation.

Director Picotte responds he has taken the initiative to speak with the owners.

Staff Updates/Project Status Report:

Liaison Mark Steffek updates on the Swimming Pool Project. Since contracting with Jared Hancock, the City has received four (4) submittals for prequalification which are listed outside the Council Chambers. All qualify to bid. Pending advice from Legal Council,

Requests for Qualifications will be distributed and each entity will share of deadline to respond of May 4, 2018. On May 11, 2018, Picotte and Hancock will review the bids and afterward, it is anticipated the bids will be scored the Swimming Pool Committee.

Commissioner Hall asks if the pool will be built by this Fall.

Liaison Steffek responds they are hopeful to get a jump on construction this spring and open in the fall of this year.

Director Picotte adds the following updates: Chevron has submitted applications for sign permits.

Alturas Skate Park construction begins tomorrow. Director has spoken with the Contractor. The location is on the west side of Nagle Street north of the pool sight.

Another look has been taken at the Planning Fee Schedule. Rather than implementing a Consumer Price Indices increase, the Director may suggest City Council opt for raising costs with a flat fee, as necessary.

Last Frontier Healthcare District is nearly ready to break ground.

No building permits have been pulled as of yet for the Grocery Outlet.

A meeting will be held next week with the engineer interested in developing a storage facility west of Holiday Market. Dominic Budmark, Building Inspector, will be present as well. Director Picotte would like to see that it complement the existing facility and 'be welcoming' in the proposed location. There is currently no existing water or sewer infrastructure to support the development. The use is permitted in the current zone.

Modoc Motorsports Association Lease with the City of Alturas terms on May 30, 2018. The organization has recently undergone another change in leadership. Pending review, there exists the option to renew the contract for an additional five years. It is the goal of the director to review with them, the existing lease, and update the organization on pending goals as well as renew the lease.

Commissioner Lauppe asks if there is a problem with the water well on the Millsite property.

Director Picotte answers the Dept. of Public Works replaced a burnt out pump with a more efficient one just the other day and it is working well.

Picotte states, a 'Redbox' vending machine has been placed in front of Dollar General well within the property that Dollar General owns.

Operation Coordinator Jabari Calledge, of Rite Aid Corporation, has inquired of Alturas zoning requirements with respect to the installation of a 'Redbox' DVD vending machine being placed in front of Rite Aid at 432 N. Main Street. Other than meeting ADA

guidelines, there is no requirement for wares placed outside a retail establishment for things like propane, water and DVD rental.

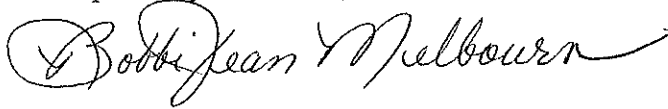
Liaison Mark Steffek adds that Holiday Market also has a DVD vending machine, inside the establishment.

Commissioner Hall states it is his belief that DVD's, much like cassette tapes in previous years, are on their 'last leg' and probably will not continue to be produced long enough that multiple DVD vending machines would become a problem in our community.

Director Picotte resolves that wares placed outside of a business establishment can be addressed with a Use Permit.

With no further business to come before the Commission, **MOTION** by Commissioner Lauppe, **SECONDED** by Commissioner Hamilton to adjourn the meeting at 7:31 p.m. **ALL AYES.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Bobbi Jean Melbourn". The signature is written in black ink and is positioned above the typed name and title.

Bobbi Jean Melbourn
Secretary