

## **Alturas City Council**

### **Regular Meeting**

City Hall Council Chambers

February 19, 2019 2:00 p.m.

The meeting was called to order by Mayor Bobby Ray at 2:00 p.m. **Councilmembers present:** Bobby Ray, Jim Irvin, Mark Steffek, Cheryl Nelson, and Loni Lewis. **Councilmembers absent:** None. **Staff present:** City Clerk Macey Binning, City Attorney Jeff Hedlund, City Treasurer Dorothy Long, Police Chief Sid Cullins, and Fire Marshall Eric Hunter. **Public attending:** 10. All present joined together in an open prayer by David Cohen followed by the Pledge of Allegiance.

Under the public forum, Lou Miller with the American Red Cross informed Council that American Red Cross will be partnering up with Office of Emergency Services (OES) to provide a sheltering exercise. Dates have not been established, Lou will keep the City informed on upcoming event.

Steve Holdorff with Holdorff's Recycling Center informed Council that the City of Alturas recycling is at a low. Mr. Holdorff also has been exploring monies provided from the State to help increase the recycling for the City of Alturas.

Mayor Ray agreed with Mr. Holdorff that this is an issue and asked Mr. Holdorff if he has spoken to Director of Public Works Picotte. Mayor Ray knows Picotte is aware of impact on our local recycling centers and would like to see a meeting set up.

Councilmember Irvin provided an update on Daphnedale Community Service District. Irvin attended the LAFCO meeting in February and advised the new board members of the Daphnedale Community Service District to attend the City Council Meeting and request for a Committee.

Daphnedale Community Service District board was present and consisted of JoAnn White, Monty White, De Funk, and Jesse Blair.

Mayor Ray agrees that with all the items that need to be addressed it would be beneficial to establish a committee not only consisting of the City, but also the Modoc County Board of Supervisors and LAFCO. To brainstorm together throughout the process

Nicole Hinton representing the First 5 Modoc gave a presentation on overall of programs offered and how funding is obtained.

**MOTION** by Councilmember Lewis, **SECONDED** by Councilmember Irvin to approve collaborative with the California Highway Patrol and Modoc Joint Unified School District to use the mill site grounds for filming "Every 15 Minutes" scene at the end of March, 2019. **ALL AYES.**

**MOTION** by Councilmember Irvin, **SECONDED** by Councilmember Steffek to approve the request from Modoc County Child Abuse Prevention Council to put blue lights on Main Street for the month of April in honor of Child Abuse Prevention Month. Subject to approval and design from Director of Public Works and Caltrans. **ALL AYES.**

**Public Hearing:** The Alturas City Council will consider the first reading of an ordinance adding Article III Flavored Tobacco Ban to Chapter 30 “Smoking” of the Alturas City Code. This matter will now be heard.

City Clerk Binning added to the record and read a letter in opposition of the ordinance from California Fuels & Convenience Alliance.

Tobacco Project Director Bill Hall added to the record and read four letters of support for this ordinance.

Councilmember Lewis asked Shabinder Singh if he has noticed underaged youth coming in to by the E-cigarettes.

Mr. Singh responded that they ID everyone buys tobacco products in his establishment.

Mayor Ray thought the focus was on a vaping ban and not on other tobacco products.

With no further comments, the hearing is closed at 3:13 p.m.

**MOTION** by Councilmember Nelson, **SECONDED** by Councilmember Irvin to table Ordinance# 518 Article III Flavored Tobacco Ban to Chapter 30 “Smoking” of the Alturas City Code, and to establish an ad-hoc committee consisting of Bill Hall, Cheryl Nelson and Jim Irvin to explore options. **ALL AYES.**

Mayor Ray reviewed with the Council the June 30, 2018 Audit Report. City Treasurer Long has implemented suggestions from the auditor such as initialing off on daily cash management report, initialing transfers for checks and balances, and providing Council with a monthly ACH reconciliation report.

**MOTION** by Councilmember Nelson, **SECONDED** by Councilmember Irvin to adopt **Resolution #2019-3** setting a policy to authorize the City Treasurer to move currency classified as evidence from the Alturas Police Department to Alturas Police Department US Bank savings account, pending legal resolution. **ALL AYES.**

**MOTION** by Councilmember Irvin, **SECONDED** by Councilmember Nelson to adopt **Resolution #2019-4** establishing a safety committee that meets quarterly. With an amendment to the resolution that states “establish a safety committee that meets quarterly at a minimum”. **ALL AYES.**

**MOTION** by Councilmember Nelson, **SECONDED** by Councilmember Irvin to adopt **Resolution #2019-5** approving updated Injury and Illness Prevention Program (IIPP). **ALL AYES.**

**MOTION** by Councilmember Irvin, **SECONDED** by Councilmember Steffek to adopt **Resolution #2019-6** authorizing the City Clerk and City Treasurer to establish and maintain a Facebook account for the City of Alturas. **AYES: Councilmember Steffek; Lewis; Nelson and Irvin. OPPOSED: Mayor Ray**

**MOTION** by Councilmember Lewis, **SECONDED** by Councilmember Irvin to adopt **Resolution #2019-7** approving City of Alturas Social Media Policy. **AYES: Councilmember Steffek; Lewis; Nelson and Irvin. OPPOSED: Mayor Ray**

**MOTION** by Councilmember Steffek, **SECONDED** by Councilmember Nelson to adopt **Resolution #2019-8** authorizing City Clerk Binning to be added to the Plumas Bank credit card. **ALL AYES.**

**MOTION** by Councilmember Lewis, **SECONDED** by Councilmember Irvin to appoint Macey Binning to the position of Assistant Finance Director and approve Employment Agreement. **ALL AYES.**

**MOTION** by Councilmember Steffek, **SECONDED** by Councilmember Lewis to approve the hire of Tyler Stains as Maintenance Worker I effective January 28, 2019, at Salary Range 31, Step A, \$32,230 annually. **ALL AYES.**

Mayor Pro-Tem Steffek recused himself from any participation regarding the Airport Hanger Lease Agreement Hanger owned by Lessee.

**MOTION** by Councilmember Irvin, **SECONDED** by Councilmember Lewis to adopt **Resolution #2019-9** approving Airport Hanger Lease Agreement Hanger owned by Lessee. With the amendment of removing paragraph #10 and reformatting lease agreement. **ALL AYES.**

**MOTION** by Councilmember Steffek, **SECONDED** by Councilmember Lewis to adopt the consent agenda as follows: a) Approve minutes of January 15, 2019 Council Meeting; b) Approve City warrants for January 2019 in the amount of \$136,217.27.; c) Adopt **Resolution #2019-10** removing inactive water & sewer accounts in the amount of \$1,355.14. d) Approve ACH reconciliation report for January 2019 in the amount of \$135,978.87. **ALL AYES.**

#### **COUNCIL/STAFF REPORTS:**

Bill Hall reported the planning commission will have a meeting February 20<sup>th</sup>, the planning commissioners will review the site plans for the hospital. Mr. Hall has been approached by concerned citizens regarding the design of the ball fields.

Councilmember Irvin informed Mr. Hall that Director of Public Works Picotte and himself have been notified. They plan to set up a meeting with all parties when weather permits to review fields.

Fire Marshall Hunter reports for the month of January the Fire Department had 43 medical calls, and 0 fire calls. However, for the month of February they have received 2 fire calls already.

Police Chief Cullins gave an update on the burglaries that took place in City limits. Chief reports 8 residential burglaries in the City limits. 2 were cleared in the same day. The Alturas Police Department has served several warrants and searches have begun. As of now it seems the residential burglaries have ceased.

City Treasurer Long would like to see potential RMAP funds put in the Fire Department and Police Department savings accounts for future equipment purchases. RMAP funds are to be used for safety

mitigation, and she believes that would be a good justification. Especially with deteriorating equipment. Ms. Long also reports changes have been made within the office.

Councilmember Nelson plans to setup a meeting with Director of Public Works Picotte, Bruce Addington with Gooslake Railway and David Absher. Mr. Absher plans on selling Loomix. Mrs. Nelson would like to potentially set up a storage container and conduct business together utilizing the mill site.

City Clerk Binning reminds Council and Staff to complete 700 Forms by April 1<sup>st</sup>, 2019.

Mayor Ray also asked when the CPR trainings will be held.

City Treasurer responded the CPR trainings will be March 12<sup>th</sup> and 13<sup>th</sup> in the Council Chambers.

Mayor Pro-Tem Steffek reports the pool committee met and Request for Qualifications (RFQ) for the swimming pool has been released. The committee is exploring other funding such as grants and Prop 68. The committee plans on possibly reaching out to other groups with similar interests for our community to submit a unified proposal to Prop 68. Mr. Steffek and Mr. Hancock will be attending a Prop 68 workshop in Redding, February 22nd.

Councilmember Lewis thanks the Fire Department for an outstanding crab feed. Mrs. Lewis wanted to follow up on the January Council meeting. Carol Madison informed the Council of a program offered through Teach called Community Work Service Program. Mrs. Madison was inquiring about the legality of working on private property within City limits to clean up community. Mrs. Lewis believes this is an outstanding offer that was presented.

City Attorney Hedlund replied at this time Modoc County Sheriff Department will need review their insurance policy to verify they are covered while operating on private grounds.

City Treasurer Long will be meeting with Mrs. Madison and plans to follow up on the matter.

Mayor Ray was contacted by Charter Communications regarding implementing a broadband line from Lakeview Oregon to Alturas California. At this point they need a lead agency. Charter Communications has contacted Modoc County as well. They have spoke to Sean Curtis, Chester Robertson and Kathie Rhoades. Mayor Ray plans on contacting Kathie Rhoades. Mayor Ray believes this would be beneficial for the community.

With no further business to come before Council, meeting adjourned at 4:43 p.m. to return in regular session on Tuesday, March 19, 2019 at 2:00 p.m., City Hall.

Respectfully,



Macey Binning  
City Clerk