

Alturas City Council

Special Meeting

City Hall Council Chambers

June 24, 2020 at 4:30 p.m.

Pursuant to the Governor's Executive Order N-25-20 and N-29-20 dated March 12, 2020 and March 17, 2020, The Alturas City Council Mayor Mark Steffek called the special meeting to order at 4:30 p.m. at the City Council Chambers and via teleconference. **Councilmembers present:** Mark Steffek, Cheryl Nelson, Loni Lewis, Kelly Crosby and Samantha Wood. **Councilmembers absent:** None. **Staff present:** City Clerk Macey Binning, City Treasurer Dorothy Long, Chief of Police Sid Cullins, Fire Chief Jacques, Planning Director Jennifer Andersen, and Director of Public Works Jason Diven. **Public attending:** 0. All present joined together in the Pledge of Allegiance.

Councilmember Crosby contacted Jeff Hedlund the City Attorney regarding who will be the best signatory for this grant application to give appropriate checks and balance. Mr. Hedlund informed Councilmember Crosby it should be the Director of Public Works, or the Alturas City Mayor.

MOTION by Councilmember Nelson, **SECONDED** by Councilmember Lewis to adopt **Resolution #2020-20** authorizing application to apply for, and receipt of, Local Government Planning Support Grant Programs Funds of \$65,000.00, and authorizing the Director of Public Works to be the signatory. **ALL AYES.**

City Treasurer Long Informed Councilmembers of the 2020/2021 budget projections and impact to the City due to COVID-19. Ms. Long is anticipating a 27% reduction in tax revenue. Occupancy Tax will also have a reduction due to the "shelter in place". GSRMA rates will be increasing roughly \$26, 522.00. If the City plans to fully fund CalPERS PEPRAs retirement plans the total estimated cost to the City is \$29,862.00. Ms. Long has also recently been informed of the condition of the animal control truck which will cost the City at least \$26,000.00. With all the anticipated financial impacts to the City the Finance Committee met and discussed alternative budget savings. After review the Finance Committee recommends splitting the duties of the Planning Director between staff and this will save the City approximately \$22,227.66 in Planning consulting fees.

Councilmember Lewis asks Department Heads if they are willing to add to their workload.

All the Department Heads are willing to help with the workload.

Fire Chief Jacques confirms that with the Department Head expertise and the involvement of past Commissioners and Planning Directors the City will have plenty of support to accomplish Planning Director duties.

Planning Director Andersen acknowledges the City Council has a difficult decision to make, and she reminds the Council the SB2 Grant was written for multiple staff to work on the project. Ms. Andersen expresses her concern that the SB2 Grant requires a zoning update. Ms. Andersen also expresses her frustration that she was not included in the input and could've helped with the transition. Ms. Andersen also offer to waive the 20-hour payout if the contract is terminated early.

Councilmember Crosby is concerned for the future of the budget and advises staff that this is just the beginning. Mrs. Crosby asks staff to work harder and there will be more roles they must take on.

MOTION by Councilmember Lewis, **SECONDED** by Councilmember Wood to terminate the Personal Services contract between Jennifer Andersen and the City of Alturas, and authorize the Mayor to sign a termination letter. **ALL AYES.**

With no further business to come before City Council. **MOTION** by Councilmember Crosby to adjourn the meeting at 4:58 p.m. and to return in regular session on Tuesday, July 21, 2020 at 2:00 p.m., City Hall. **SECONDED** by Councilmember Wood. **ALL AYES.**

Respectfully,

Macey Binning

Macey Binning
City Clerk