

Alturas City Council
Regular/Special Meeting
City Hall Council Chambers
July 21, 2020 at 2:00 p.m.

Pursuant to the Governor's Executive Order N-25-20 and N-29-20 dated March 12, 2020 and March 17, 2020, The Alturas City Council Mayor Mark Steffek called the special meeting to order at 2:00 p.m. at the City Council Chambers and via teleconference. **Councilmembers present:** Mark Steffek, Cheryl Nelson, Kelly Crosby and Samantha Wood. **Councilmembers absent:** Loni Lewis. **Staff present:** City Clerk Macey Binning, Chief of Police Sid Cullins, City Treasurer Dorothy Long, Director of Public Works Jason Diven, City Attorney Jeff Hedlund, and IT Specialist Sean Buie. **Public attending:** 0. All present joined together in the Pledge of Allegiance.

No Comments under public forum.

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Nelson to add the letter to Request for Flexibility to allow regional Variance in Economic Reopening to Governor Newsom as an emergency item. **ALL AYES.**

MOTION by Councilmember Wood, **SECONDED** by Councilmember Crosby to approve the agenda as amended with the letter to Request for Flexibility to allow regional Variance in Economic Reopening to Governor Newsom as item number 13 on the agenda. **ALL AYES.**

MOTION by Councilmember Nelson, **SECONDED** by Councilmember Wood to adopt the consent agenda as follows a) Approve minutes for June 16, 2020 meeting; b) Approve minutes for June 18, 2020 special meeting; c) Approve minutes for June 24, 2020 special meeting; d) Approve minutes for July 1, 2020 special meeting; e) Approve minutes for July 10, 2020 special meeting; f) Adopt **Resolution #2020-29** removing inactive water & sewer accounts in the amount of \$435.86; g) Approve ACH reconciliation report for June, 2020 in the amount of \$145,332.12. **ALL AYES.**

Lou Miller, representing the American Red Cross was not present.

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Wood to table the request of consideration for waiving monthly water and sewer utility bills for the American Red Cross. **ALL AYES.**

MOTION by Councilmember Nelson, **SECONDED** by Councilmember Wood to adopt **Resolution #2020-30** approving Fiscal Year 2019/2020 budget to roll over to Fiscal Year 2020/2021, until adoption of new budget. **ALL AYES.**

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Wood to adopt **Resolution #2020-31** approving the Service Agreement between the City of Alturas and Paymentus for a payment platform. **ALL AYES.**

MOTION by Councilmember Wood, **SECONDED** by Councilmember Nelson to adopt **Resolution #2020-32** designating Councilmember Crosby as the voting delegate and Mayor Mark Steffek and

Councilmember Samantha Wood as the alternates to represent the City of Alturas for the 2020 League of California Cities Annual Business Meeting. **ALL AYES.**

MOTION by Councilmember Nelson, **SECONDED** by Councilmember Cosby approve the second reading of **Ordinance #523** amending Chapter 2.; Article VI.; “Code of Ethics”; Section 2-44. Declaration of Policy, paragraph (b). by adding the title “Planning Director” as defined in “City official and employees”. **ALL AYES.**

MOTION by Councilmember Nelson, **SECONDED** by Councilmember Wood to adopt **Resolution #2020-33** authorizing submittal of a Regional Used Oil Payment Program application with Modoc County as the lead agency, related authorizations and identification of regional participants. **ALL AYES.**

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Nelson adopt **Resolution #2020-34** authorizing VAC-A 2020-01 Easement Summary Vacation: Vacate section of alley way running West of Warner Street, and parallel between West 3rd Street and West 4th Street. **ALL AYES.**

MOTION by Councilmember Nelson, **SECONDED** by Councilmember Wood to Adopt **Resolution #2020-35** authorizing the Professional Service Agreement between the City of Alturas and Modoc County Road Department. In favor were Councilmember Wood, Nelson, and Mayor Steffek. Councilmember Crosby recused herself from this item. **MOTION PASSED.**

Mayor Steffek received an email urging County and Cities to sign a letter requesting Governor Newsom to allow flexibility for regional variance in economic reopening. This letter was drafted by Assemblywoman Megan Dahle and Assemblyman James Gallagher for the Northern California Region. Currently the orders from the Governor have been for Statewide. However, the Northern Region hasn’t been impacted like the Southern Region. Mayor Steffek would like to see more local control during the pandemic that way our local business are not being impacted as hard. Currently Modoc County is still at zero cases.

Councilmember Crosby is concerned that the reason Governor Newsom issued this for the entire State is to help protect Local Health Officers. Mrs. Crosby was informed that the Local Health Officers in other locations were receiving threats. Mrs. Crosby would like to see Alturas open back up, but not by putting our Local Health Officer at risk. Mrs. Crosby would like to consult with the Local Health Officer before signing this letter.

City Attorney Hedlund advises Council to coordinate with the Modoc County Board of Supervisors and sign the letter only if they do as well.

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Nelson to sign the letter to Request for Flexibility to allow Regional Variance in Economic Reopening addressed to Governor Newsom, contingent on the action the Modoc County Board of Supervisors take regarding the letter. **ALL AYES.**

COMMITTEE REPORTS:

Mayor Steffek reported that he noticed the Splash n’ Play was operating and looked like a success. He asked if anyone had anything to report regarding the Splash n’ Play.

Councilmember Wood reported this is the first day and Councilmember Lewis worked diligently with City Treasurer Long to make it possible.

COUNCIL/STAFF REPORTS:

IT Specialist Buie reported things are working smoothly. Mr. Buie has been working with Public Works Director Diven to repair the plotter printer.

Public Works Director Diven provided the Council with a report on all projects that he is currently working on. One of the projects Mr. Diven is currently working on is with the Modoc County Sheriff's Office to have the jail trustees maintain the Rotary Fields.

Mayor Steffek inquires if the Modoc County Sheriff's Office would be willing to use the jail trustees to clean the mill site.

Mr. Diven informs Mayor Steffek if specific projects were directed. Mr. Diven is hesitant to do any projects until the mill site past lessee has all equipment and property removed.

City Attorney Hedlund advises Council and Director of Public Works Diven that they need to send a notice to the lessee and start taking the proper action.

Mayor Steffek inquires on pothole patching and sidewalks that have been damaged by the tree roots.

Public Works Director Diven replies that they have been pothole patching and it will continue. With the sidewalks there are a few areas that have been damaged that the Public Works department plans on repairing.

Police Chief Cullins reports that the number of arrests is similar to the number of 2019 arrests. He also reports there have not been any other protests or riots. Chief Cullins also reports that the Police Clerk/Dispatch position closed July 15th, and they will start review applications.

Mayor Steffek appreciates the fast response of the Fire Department and Police Department for the recent fire on Warner Street. Mayor Steffek also saw on social media the community thanking Office Harrison for taking action on a recent call.

City Treasurer Long is currently preparing the Fiscal 2020/2021 budget. With the uncertainty of the fiscal impact from COVID-19 Ms. Long reminds the Department Heads that the spending needs to be minimized at this time. Ms. Long has been working on Prop 56 funding for the Alturas Police Department which would be a 24-month program that would offset the general fund if awarded. Ms. Long also announces they were awarded the COPS Grant. She is currently working with the Modoc School District to create an MOU for a School Resource Officer (SRO). City Treasurer Long also paid the unfunded liability for the CalPERS PPERA employees. Ms. Long is waiting to receive the updated plans for the new actuarial from CalPERS. Ms Long has reached out to the Housing Community Development to request reimbursement for the Housing Element implementation.

City Attorney Hedlund reports he is concerned with Daphnedale Service District and would like a direction from LAFCO on how to resolve the issue.

Mayor Steffek has contacted John Benoit and asked if he would add Daphnedale Service District to the August 11th LAFCO meeting. Mr. Steffek also inquired on the process of dissolution and the options to the City.

Councilmember Crosby attended a League of California Cities training. In one of the sessions they discussed district elections. Mrs. Crosby warns the City Council that the City may need to revise their at large voting district to by district voting. Mrs. Crosby is also happy to see that all hotels in Alturas are booked because of neighboring fires. Stacy Sphar also has a check in station for firefighters for testing before the go to fire camps. If they do show signs of symptoms or fever, they are to isolate 14 days.

With no further business to come before City Council. **MOTION** by Councilmember Wood to adjourn the meeting at 3:27 p.m. and to return in regular session on Tuesday, August 18, 2020 at 2:00 p.m., City Hall. **SECONDED** by Councilmember Crosby. **ALL AYES.**

Respectfully,

Macey Binning

Macey Binning
City Clerk