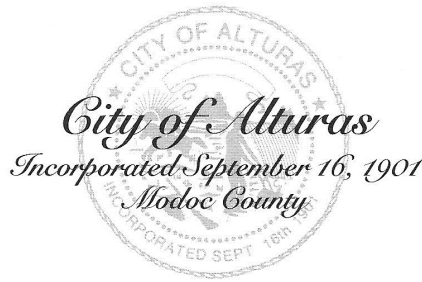


200 W. North St.
Alturas, CA 96101-3938



(530) 233-2512
Fax (530) 233-3559

**ALTURAS CITY COUNCIL
SPECIAL MEETING AGENDA**

2:00 p.m. CITY HALL COUNCIL CHAMBERS March 16, 2021

Mark Steffek, Mayor

Cheryl Nelson, Mayor Pro-Tem

Loni Lewis

Kelly Crosby

Samantha Wood

NOTICE OF TEMPORARY PROCEDURES FOR CITY COUNCIL MEETINGS

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the City Council will be enacting social distancing procedures. The meeting is noticed as a special meeting to allow City Councilmembers, City Staff and the public to participate in the meeting via teleconference or other electronic means. The meeting will be also held at the City Council Chambers, 200 W. North Street, Alturas, California, which social distancing procedures will still be enacting. **A roll call vote is required for all items on the agenda.**

PUBLIC COMMENT

The City Council will be accepting alternate methods of public comment, as well as public comment on specific agenda items in the following ways:

Public Comment via E-Mail Public Comment can be submitted via email to the City Clerk at mbrinning@cityofalturas.us. All comments must be received by 5:00 p.m. on Monday, March 15, 2021 to be entered into the record. The e-mail must identify the agenda item the public member wishes to comment on and the content must remain within the three-minute time limit.

Public Comment via Phone Public Comment will be accepted for each item via telephone by participating on the teleconference.

The DIAL IN NUMBER is (701) 802-5453 and the ACCESS CODE is 5670027# at 2:00 PM

If you have any problems dialing in call City Hall at (530) 233-2512

- 1. CALL TO ORDER INVOCATION PLEDGE OF ALLEGIANCE**
- 2. PUBLIC FORUM:** The public may address the Council with items not listed on the agenda. Should a request call for action by the Council, the item will be placed on a later agenda. Each speaker is allocated (3) minutes to speak. Speakers may not exceed their time, unless extension was requested and approved prior.

3. **Approval or Additions/Deletions to Agenda**
4. **CONSENT AGENDA:** It is recommended that items a through d be acted on simultaneously unless separate action is requested by Council or Staff:
 - a) Approve minutes for February 16, 2021 meeting.
 - b) Approve City warrants for February, 2021 in the amount of \$143,666.26.
 - c) Adopt Resolution #2021-14 removing inactive water & sewer accounts in the amount of \$1732.24.
 - d) Approve ACH reconciliation report for February, 2021 in the amount of \$138,240.79.
5. **Discussion/action:** Debbie Mason representing Modoc County Child Abuse Prevention, would like to request approval to put banners on Main Street for the month of April in honor of Child Abuse Prevention Month.
6. **Discussion/action:** Adopt Resolution #2021-15 requesting the Modoc Local Agency Formation Commission to initiate proceedings for the formation of a City of Alturas Subsidiary District and Dissolution of unincorporated territory. (LAFCO Representative Steffek)
7. **Discussion/action:** Adopt Resolution #2021-16 approving the Personal Services Contract between the City of Alturas and Jeff Nield as a Chief Plant Operator for the Waste Water Treatment Plant. (Director of Public Works Diven)
8. **Discussion/action:** Adopt Resolution #2021-17 approving the Personal Services Contract between the City of Alturas and Jennifer Andersen for temporary/part-time assistance for planning project management and permit processing. (Director of Public Works Diven)
9. **Discussion/action:** Adopt Resolution #2021-18 approving the request agreement with Federal Aviation Administration (FAA) for Transfer of Entitlements of \$150,000.00, and authorizing the City Attorney and Director of Public Works to execute the agreement. (Director of Public Works Diven)
10. **Discussion/action:** Adopt Resolution #2021-19 declaring two Alturas Police Department vehicles as surplus property and authorizing disposal of said vehicles. (Police Chief Cullins)
11. **Discussion/action:** Formation of an Ad-Hoc Committee to research the roles and duties of an Administrative City Manager/Administrator position/Management Consultant. (Mayor Steffek)
12. **Discussion/action:** Formation of an Ad-Hoc Committee to research salary reclassification. (City Treasurer Long)
13. **Discussion/action:** Adopt Resolution #2021-20 approving the third amended budget for Fiscal Year 2020/2021 in the amount of \$6,245,789.00. (City Treasurer Long)

14. Discussion/action: Accept letter of resignation from Director of Public Works Diven.
(Mayor Steffek)

15. COMMITTEE REPORTS:

16. COUNCIL/STAFF REPORTS:

ADJOURNMENT

POSTED: March 12, 2021 on City Hall front doors & City Hall bulletin board. Also located on City website at www.cityofalturas.us

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the City Clerk at least 48 hours prior to the meeting.

If you wish to review the attachments available for each item, you can view them at the City Clerk's Office which is located at 200 North Street, Alturas, CA 96101. You may also contact the City Clerk at (530) 233-2512 or by email at mbining@cityofalturas.us.