

Alturas City Council
Regular/Special Meeting
City Hall Council Chambers
May 18, 2021 at 2:00 p.m.

Pursuant to the Governor's Executive Order N-25-20 and N-29-20 dated March 12, 2020 and March 17, 2020, The Alturas City Council Mayor Mark Steffek called the regular special meeting to order at 2:00 p.m. at the City Council Chambers and via teleconference. **Councilmembers present:** Mark Steffek, Kelly Crosby, Cheryl Nelson, Samantha Wood and Loni Lewis. **Councilmembers absent:** None. **Staff present:** City Clerk Macey Binning, City Treasurer Dorothy Long, Chief of Police Sid Cullins, City Attorney Jeff Hedlund, Fire Chief Keith Jacques, and Assistant Director of Public Works Kim Dodds. **Public attending:** 5. All present joined together in Pledge of Allegiance.

Junior Show Board representative Justin Walton and Alicia Chavez invited the City Council to their annual Junior Livestock Show and Sale. This event will be held June 14th through June 18th.

MOTION by Councilmember Lewis, **SECONDED** by Councilmember Nelson to amend the agenda item #10 **Discussion/action:** Adopt Resolution #2021-29 authorizing the Mayor to sign a letter of notice to remove Robert Dolan from Planning Commission and amend to accept the letter of resignation from Planning Commissioner Dolan. **ALL AYES.**

MOTION by Councilmember Nelson, **SECONDED** by Councilmember Wood to adopt the consent agenda as follows a) Approve minutes for April 20, 2021 meeting; b) Approve City warrants for April, 2021 in the amount of \$129,156.65; c) Approve ACH reconciliation report for April, 2021 in the amount of \$136,332.93. **ALL AYES.**

MOTION by Councilmember Lewis, **SECONDED** by Councilmember Nelson to adopt **Resolution #2021-25** to accept proposed STIP relief funding project allocation. **ALL AYES.**

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Lewis to reopen the public forum to allow Bobbee Rego to address the City Council with her concerns. **ALL AYES.**

Bobbee Rego informed Council that she and her sister Ashley recently moved to the City of Alturas. They currently own three pigs and would like to know the process to keep the pigs within City limits. Ms. Rego was informed of the Administrative Permit when addressed by a City official. However, she is concerned that all of her neighbors will not give consent.

City Clerk Binning asked Ms. Rengo if she received the application for the Administrative Permit? Ms. Binning advises Ms. Rego to fill out the application and return back to City Hall. This will initiate the process and have the correct departments and Councilmembers review her situation with the Alturas Municipal Code requirements. The permit then will either be accepted or denied.

Keith Jacques believes the City Council may add certain stipulations to the Administrative Permit that neighbors could agree upon.

City Attorney Hedlund will review and confirm if stipulations can be added.

Public Hearing: The Alturas City Council opened the public hearing at 2:20 pm to consider the Community Development Block Grant Program-Coronavirus Response Round 2 and 3 (CDBG-CV2 & CV3) application for \$241,394.00 to create a Utility Relief Program.

City Treasurer Long informed the City Council that she and City Clerk Binning created a grant application for the Community Development Block Grant Program-Coronavirus Response Round 2 and 3 (CDBG-CV2 & CV3). After reviewing the guidelines, they decided to submit an application for a Utility Relief Program. This would allow City residents to submit an application to help pay for a portion of the water and sewer utility bill. The City of Alturas currently has an outstanding past due amount of at least \$90,000.00. Due to the Governor's Executive orders utilities could not stop essential services if the customer was behind which created large past due bills.

With no further comments, the hearing is closed at 2:29 p.m.

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Wood to adopt **Resolution #2021-26** approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2020 Community Development Block Grant Program-Coronavirus Response Round 2 and 3 (CDBG-CV2 & CV3) with the amendment to reflect authorizing the Interim Director of Public Works/Director of Public Works, or City Treasurer. **ALL AYES.**

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Lewis to adopt **Resolution #2021-27** approving the fourth amended budget for Fiscal Year 2020/2021 in the amount of \$6,390,171.00. **ALL AYES.**

MOTION by Councilmember Nelson, **SECONDED** by Councilmember Wood to adopt **Resolution #2021-28** authorizing the designation of subrecipients agent for the Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program. **ALL AYES.**

MOTION by Councilmember Crosby, **SECONDED** by Councilmember Wood to accept the letter of resignation from Planning Commissioner Robert Dolan. **ALL AYES.**

COMMITTEE REPORTS:

Mayor Steffek informs the Council the next LAFCO meeting will be June 8th, 2021. At this meeting they will hold the public hearing on the dissolution of Daphnedale and the formation of the subsidiary district.

Councilmember Crosby updated the Council that the next Superior California Economic Development (SCED) townhall meeting will be June 3rd, 2021. Mrs. Crosby encourages everyone to attend that can. Mrs. Crosby mentions that she will be attending a meeting on May 24th in Cedarville that will explore the possibility of selling locally grown products such as meat to locals. This could create job opportunities to others and benefit our community.

COUNCIL/STAFF REPORTS:

Fire Chief Jacques informs the Council Fire Marshal Eric Hunter will be flying to Saint Paul, Minnesota to complete an inspection on the new Fire Engine. Once completed the Fire Engine will be transported to Modesto, CA for a final inspection and should be delivered to the City by Mid-June. The Alturas Fire Department will be starting their weed abatement program. Mr. Jacques mentions that the Alturas Fire Department will collaborate with the Alturas Public Works Department to clean alleyways the first of June.

Interim Director of Public Works Kim Dodds will start mosquito spraying next week, and had a special request to spray before the graduation ceremony. Mr. Dodds has been diligently working to repair the Alturas Municipal Swimming Pool for the season. Mr. Dodds is happy to report that Alturas Ranches generously donated \$9,000.00 to help with repairs and maintenance, chemicals, and safety equipment for the pool. A thank you will be in the Modoc Record; without this donation the City may not have been able to open for the season. The pool is expected to open Mid-June. Mr. Dodds also informed the Council that they City has four operating wells and a week ago one well had catastrophic failure. Due to this issue the Alturas Public Works will be forced to rent a generator to support another well for production and buy a new motor for the well that had failure. The East Street Project is projected to start after Memorial Day.

Police Chief Cullins reports since the last City Council meeting the Alturas Police Department has made 11 arrests. Out of those arrests 6 were felonies. Reviewing the report of number of arrests compared to last year Chief Cullins sees a decline in arrests. However, the number of felonies is increasing. Chief Cullins also has surplus vehicles open for bids, which will end May20th, 2021. The patrol car with malfunctioning lights is currently in Lakeview, OR to be repaired.

City Clerk Binning notified the City Council she recently submitted a reimbursement for the Waste Water Treatment Planning Grant. The reimbursement will be approximately \$110,000.00. Ms. Binning attended a meeting at the Mill Site with Interim Director of Public Works Kim Dodds, Councilmember Nelson Councilmember Lewis, and Glenn Zane. This meeting helped review where the plans were on the Mill Site to potentially enter in a contract. During the Planning Commission Meeting the Commissioners approved a Use Permit for Blue Water Recycling which is great for the community. Ms. Binning informs the Council she received communication from Zayo, LLC requesting if the City has historical properties. However, there wasn't a clear communication of the proposed fiber optic. Ms. Binning will respond that the City does have historic properties and request a more detailed project line within the City. Ms. Binning would like to know if the City Council is interested in participating in the Fandango Day Parade. If so, they should start planning now.

Councilmember Lewis reached out to Tanja Ramming with Modoc High School to ask a few more questions regarding the proposed project by Advancing Modoc Youth. Mrs. Lewis was also able to give Tanja Ramming contact information for Alturas Ranches for a potential donation.

City Treasurer Long was able to provide Tanja Ramming with the appropriate Caltrans contact to submit the necessary encroachment applications so the students could continue with their project.

Councilmember Nelson would like to commend the Interim Director of Public Works Kim Dodds and Alturas Fire Marshal Eric Hunter for their assistance to help a citizen with a trampoline stuck high in a tree. Other agencies such as Modoc County Sheriff's office informed the Council of their appreciation in this situation.

Councilmember Wood reports that opening day little league was a success. Mrs. Wood also helped in the new concession stand and is amazed on how nice the facility is.

With no further business to come before City Council. **MOTION** by Councilmember Lewis to adjourn the meeting at 3:19 p.m. and to return in regular session on Tuesday, June 15, 2021 at 2:00 p.m., City Hall. **SECONDED** by Councilmember Nelson. **ALL AYES.**

Respectfully,

Macey Binning

Macey Binning
City Clerk