

Alturas Planning Commission

Regular Meeting

City Hall Council Chambers

May 8, 2019 5:30 p.m.

The meeting was called to order by Chairman Bill Hall at 5:30 p.m.; followed by roll call and the Pledge of Allegiance. **Commissioners present:** Bill Hall, Marlene Hamilton, Tom Romero, and Robert Dolan. **Commissioners absent:** Chris Lauppe. **Staff present:** Planning Director Jennifer Andersen, Mayor Pro-Tem Mark Steffek and City Clerk Macey Binning. **Public attending:** 0.

No one is present under the public forum.

MOTION by Commissioner Romero, **SECONDED** by Commissioner Hamilton to approve the minutes of the April 10, 2019 meeting. **ALL AYES.**

MOTION by Commissioner Hamilton, **SECONDED** by Commissioner Romero to appoint City Clerk Binning as Planning Commission Secretary. **ALL AYES.**

MOTION by Commissioner Romero, **SECONDED** by Commissioner Hamilton to approve the request to install a new internally lit wall sign at 1208 N. East Street for a new business named "Full Throttle". **ALL AYES.**

PLANNING DIRECTOR/COMMISSIONER'S REPORTS:

Chairman Hall had a few items he would like to address. First, he wanted to make the Commissioners aware the Grocery Outlet chain has changed their color schemes. It is now a brown and green color instead of the red. The Commissioners approve of the new color scheme. Mr. Hall recently discovered due to current employment with Modoc Tobacco Policy and Education Program and being on Planning Commission Board he is required to take the ethics training every three years.

Commissioner Dolan wanted to revisit the concern on weed abatement and nuisance abatement.

Chairman Hall informs Commissioner Dolan that the Alturas Fire Department just sent out letters, so hopefully we will see some progress.

Mayor Pro-Tem Steffek reports the Pool Committee will be hosting a Town Hall Meeting May 15th at 6:00 p.m. This is a requirement to apply for the Prop 68 grant. Mr. Steffek also wanted to inquire about groups blocking the intersections on Main Street. Wondered if the planning commissioners were aware.

Chairman Hall and Commissioners have noticed these groups too, and think it may be best for the Chief of Police to speak with the groups about a new safe location.

Planning Director Andersen informed the planning commissioners her contract for personal services was approved by City Council at a Special Meeting held May 8, 2019. This contract

will expire December 31, 2020. This contract authorizes Ms. Andersen to approve and sign for planning projects. All planning related questions or concerns need to be directed to Ms. Andersen moving forward. Ms. Andersen plans on providing the Commissioners with a report of items that she authorizes, that way they're informed. Ms. Andersen is also excited to announce a new development in the housing element. The State has created an incentive to have the housing element completed by the end of August. If housing element is completed by the end of August, then the City can apply for a grant request for assistance. The assistance is for \$125,000.00. However, the money must be used to implement the housing element. One of the housing elements components reviews what is prohibiting affordable housing, on the flipside these elements are the same as what is prohibiting economic development. Ms. Andersen plans on addressing those concerns in the housing element. A few examples are the cost of energy, and environmental review. An idea Ms. Andersen has is submitting an Environmental Review for the entire City on undeveloped ground. That way if contractors are interested in building, that is one less requirement they will need to be concerned about. This could also address the decreasing population in the future by creating jobs. The problem isn't with housing in this area, but lack of employment opportunities. Ms. Andersen would also like for a committee to be established for economic development.

Chairman Hall would like to be a part of the committee when it is established.

Chairman Hall wanted to address the Grocery Outlet entrances. Mr. Hall brought to Director of Public Works Picotte attention his concerns. Mr. Hall believes a turning lane should be in place. Mr. Picotte brought the concerns to Caltrans and Grocery. Caltrans surveyed the area and they believe a turning lane is not needed in that area. However, Mr. Hall disagrees. Mr. Hall is also concerned with N. West C Street and how narrow it currently is, and passed these concerns to City Council.

With no further business to come before the Commission, **MOTION** by Commissioner Dolan, **SECONDED** by Commissioner Romero to adjourn the meeting at 6:05 p.m. **ALL AYES.**

Respectfully,



Macey Binning
City Clerk