



CITY OF ALTURAS
TRANSIENT OCCUPANCY TAX RETURN

YEAR: _____

NAME OF MOTEL (OR RV PARK): _____ PHONE # _____

ADDRESS: _____ EMAIL ADDRESS: _____

SELECT ONE: 1st Quarter (Jan. - March) Due by April 30th 2nd Quarter (April - June) Due by July 31st
 3rd Quarter (July - Sept.) Due by Oct. 1 31st 4th Quarter (Oct. - Dec.) Due by Dec. 31st

QUARTERLY REPORTING REQUIRES REGISTRATION CERTIFICATE FROM THE CITY

1) **GROSS RENT** for Occupancy of Rooms -----

Allowable Deduction:

2) Rent for Occupancy by Permanent Residents -----

3) **TAXABLE RENT** (Line 1 minus Line 2) -----

4) **TOTAL TAX** = 10% of Line 3 -----

5) Adjustment of prior reports for transients who complete 31 consecutive days to qualify as a permanent lodger. Rental receipts previously reported as transients.

6) **NET TAX** (Line 4 minus Line 5) -----

7) **PENALTY FOR LATE PAYMENT** (if applicable): Payment becomes delinquent on the first day of the second month following the close of reporting period.
Penalty 10% plus further 10% after 30 days -----

TOTAL TAX & Penalty (if applicable) -----

I declare under penalty of making false statements, that to the best of my knowledge and belief, the statements herein true and correct.

Preparer's Signature _____

Date: _____

Title: _____

Phone # _____

Please make check or money order payable to **THE CITY OF ALTURAS** and mail to:

**CITY TREASURER
CITY HALL
200 NORTH STREET
ALTURAS, CA 96101**